



**West End  
Academy**

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Headteacher: Chris Johnson

Friday 20<sup>th</sup> June 2025

Dear Parent/Carer,

We have organised to take the children in Year 4 on an educational visit to **Headingley Water Treatment Works** on **Wednesday 2<sup>nd</sup> July 2025**.

The visit will be for the whole day so your child will need to bring a packed lunch (no glass bottles, fizzy drinks or sweets). If your child is eligible for free school meals and you would like to order them a free school packed lunch, please order this at the school office at least two days before to the visit.

**Your child must wear their school uniform.**

The cost of the visit is **£15.00**.

If you would like your child to attend the trip, you will need to provide permission on the school app. This can be found under Trips > Available.

Yours sincerely,

Miss S Kenny  
Year 4 Teacher



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