



# West End Academy

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www.west-endacademy.org

Headteacher: Chris Johnson

Monday 6<sup>th</sup> November 2023

Dear Parent/Carer,

We would like to invite you to our parents' evening, which takes place this year on:

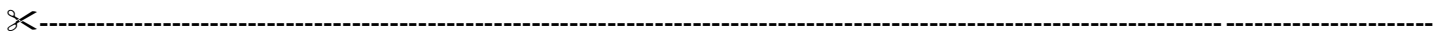
## **Tuesday 14<sup>th</sup> November or Wednesday 15<sup>th</sup> November**

The evening will give you a chance to see the work your child has been doing in their books and the progress they have made since the start of the academic year. It will also give your child's teacher the opportunity to share with you the targets we have set for your child and how you can help them achieve these.

We are offering you a ten-minute appointment. Please choose the time most convenient to you and return the slip below as soon as possible. We look forward to meeting with you and discussing the development of your child.

Yours sincerely,

*Mr C Johnson*  
Headteacher



### **Parents Evening - Reply Slip**

Name..... Class .....

Please tick the best time(s) for an appointment and return to school as soon as possible

<b>Tuesday 14<sup>th</sup> November</b>	Please tick	<b>Wednesday 15<sup>th</sup> November</b>	Please tick
3.30 – 4.15pm		3.30 – 4.15pm	
4.15 – 5.00pm		4.15 – 5.00pm	
5.00 – 5.45pm		5.00 – 5.45pm	

If you have more than one child in school, please fill in their names(s) below

Name..... Class .....

Name..... Class .....

Name..... Class .....