



West End Academy

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Headteacher: Chris Johnson

Tuesday 31st October 2017

Dear Parent/Carer,

As part of a valuable enhancement to our topic on the Vikings, we have organised to take the children in Year 3 to visit Jorvik Viking Centre on **Wednesday 22nd November 2017**. **Your child will need to be at school for 8.30am**. We will return to school for 3.15pm.

The visit will be for the whole day so your child will need to bring a packed lunch (no glass bottles, fizzy drinks or sweets). If your child is eligible for free school meals and you would like to order them a free school packed lunch, please tick the relevant box on the reply slip.

Your child must wear their school uniform.

Children may bring a maximum of £5.00 to spend in the gift shop. This should be brought in a named envelope or purse and handed in to your child's class teacher on the morning of the visit. Staff cannot take responsibility for any money should it be mislaid.

The cost of the visit is **£15.00**. This covers coach travel plus entrance and workshop fees.

If you would like your child to attend the trip, please sign the reply slip at the bottom of this letter and return to school **on or before Monday 20th November 2017**. Unfortunately, if we do not receive the signed permission slip your child will be unable to attend.

Yours sincerely,

Mr D Wood
Deputy Headteacher



Reply Slip – Year 3, Jorvik Viking Centre

I give my child permission to attend the class trip to Jorvik Viking Centre, on **Wednesday 22nd November 2017**.

I enclose full payment of **£15.00** for the visit

I wish to pay in instalments and enclose £..... deposit

I would like to order my child a free school packed lunch

Signed: Parent/Carer

Name of Child:

Date:

